

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 25, 2002, Work Session**

AGENDA ITEM NO.: 6

CONSENT:

REGULAR: **X**

CLOSED SESSION:

(Confidential)

ACTION:

INFORMATION: **X**

ITEM TITLE: Community Development Block Grant (CDBG) and HOME Program Status Report; Department of Housing and Urban Development (DHUD) Fiscal Year (FY) 2001 Consolidated Plan Annual Assessment; and Urban Development Action Grant (UDAG) Status Report

RECOMMENDATION: None

SUMMARY: The attached Status Report provides the remaining balances of active CDBG and HOME projects along with a brief narrative regarding the current status of the projects and the planned expenditures of the available funds. The attached letter from the DHUD is the FY 2001 Consolidated Plan Annual Assessment of the City's overall performance in the planning and implementation of DHUD-assisted projects and activities. The Assessment includes the areas of progress, accomplishments, beneficiaries, and compliance with statutory, regulatory, and policy requirements. Attached is a worksheet providing the status of the expenditures of the Urban Development Action Grant (UDAG) Program Income that was allocated in the Program Year 2002 Action Plan process.

PRIOR ACTION(S): N/A

BUDGET IMPACT: N/A

CONTACT(S): Rachel Flynn – 847-1435 – VM – 253
Melva Walker – 847-1671 – VM - 252

ATTACHMENT(S): 1. Active Project Status Report – As of January 31, 2003
2. DHUD FY 2001 Annual Assessment Letter
3. UDAG Program Income Worksheet

REVIEWED BY: lkp

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT
AS OF JANUARY 31, 2003

Key to Abbreviations

LHF = Lynchburg Historical Foundation, Inc.
 LRHA = Lynchburg Redevelopment and Housing Authority
 Lyn-CAG = Lynchburg Community Action Group, Inc.
 YWCA = Young Women's Christian Association
 PY = Program Year
 CDBG = Community Development Block Grant

Notes:

Any project not listed was completed prior to January 31, 2003. All figures are as of January 31, 2003 and may include reimbursement requests and expenditure transfers in process.

Project: Business Development Centre Revolving Loan Program (Business Development Centre)
 Year: 1993-94
 Funding: \$45,000
 Loans to Date: \$95,250 (15 loans)
 Funds Remaining: \$19,670

Purpose: Provides funds for the establishment of a revolving loan fund to assist microenterprises (businesses with five or fewer employees, one or more of whom own the business) that do not have access to conventional financing. Target participants are low to moderate-income families, minorities and females.

Accomplishments: Since inception there have been 15 loans totaling \$95,250. Included in this program is a training class for loan applicants entitled "How to Set Up Your Own Small Business." A total of 515 individuals have completed the training class.

Comments: Council allocated an additional \$10,000 in PY2001-02 CDBG funds to continue this program. This program also receives support from the Small Business Administration and the State Department of Housing and Community Development.

Project: Riverfront Project (Lynch's Landing, Inc. and City)
 Year: 1995-96
 Funding: \$48,000
 Funds Remaining: \$8,959

Purpose: Provides funds for the continuation of the development of the Riverfront and Central Business District including clean-up activities along the Riverfront.

Accomplishments: Funds have been expended on architectural and design services for Downtown/Riverfront Redevelopment projects.

Comments: The remaining funds should be expended in the PY2002-03.

Project: Fifth Street Revitalization Project (LRHA)
 Year: 1998-99
 Funding: \$149,000
 Funds Remaining: \$69,467

Purpose: These funds will enable LRHA to continue acquisition of commercial and residential properties along the Fifth Street corridor. The project will provide an opportunity for private enterprise to redevelop the area for viable commercial uses.

Accomplishments: There have been seven parcels acquired with project funds and some miscellaneous acquisition costs associated with the anticipated purchase of property in the Fifth Street corridor.

Comments: LRHA is in the process of acquiring the property located at 711-715 and 717 Fifth Street.

Project: Neighborhood Initiatives (City)
 Year: 1999-2000
 Funding: \$186,000 (all four components)
 Funds Remaining: \$2,125

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: All phases of this project have been completed except for the remaining funds that are designated for targeted neighborhood community improvements. The Tinbridge Hill and Daniel's Hill neighborhood organizations are continuing their efforts to utilize these funds.

Comments: The remaining funds should be expended in PY2002-03.

Project: Downtown/Riverfront Redevelopment (City)
 Year: 1999-2000
 Funding: \$69,350
 Funds Remaining: \$18,006

Provide funds for the first phase of public improvements to Jefferson Street between Ninth Street and Horseford Road. These improvements include brick sidewalks, landscaping, period street lights, widening the street within existing right-of-way, and new pavement (or possible exposure of historic block pavement).

Accomplishments: Funds have been expended on architectural services and plans for the Jefferson Street Improvements project, Jefferson Street Topographic Survey, James Riverfront Park and general Downtown/Riverfront Redevelopment projects.

Comments: The remaining funds should be expended in PY2002-03.

Project: Repair Assistance Program for Historic Districts (LHF)
 Year: 1999-2000
 Funding: \$5,000
 Funds Remaining: \$4,777

Purpose: To provide grants for housing rehabilitation to low- and moderate-income residents of Lynchburg's historic districts. This project is designed to provide financial assistance to those who may not otherwise be able to afford rehabilitation according to historic district standards. The funds are matched dollar-for-dollar with private Historical Foundation funds.

Accomplishments: There are several projects underway.

Comments: The remaining funds should be expended in PY2002-03.

Project: Fifth Street Revitalization Project (LRHA)
 Year: 1999-2000
 Funding: \$25,000
 Funds Remaining: \$25,000

Purpose: These funds will enable LRHA to continue acquisition of commercial and residential properties along the Fifth Street corridor. The project will provide an opportunity for private enterprise to redevelop the area for viable commercial uses.

Accomplishments: None to date.

Comments: LRHA is in the process of acquiring the property located at 711-715 and 717 Fifth Street. The remaining funds from PY1998-99 and PY1999-00 will be expended for this acquisition.

Project: Fifth Street Economic Development (City)
 Year: 1999-2000
 Funding: \$50,000
 Funds Remaining: \$18,494

Purpose: The funds for this project will be used to hire a consultant to develop a redevelopment plan that will be a public/private partnership for the Fifth Street corridor. This project will be completed in conjunction with LRHA's Fifth Street Revitalization Project.

Accomplishments: The consultant has completed the program scope for the redevelopment plan.

Comments: The Fifth Street Community Development Corporation (CDC) has identified several projects to be completed along the corridor. City Council has approved a request to redirect the remaining funds to the proposed projects.

Project: Program Administration (City)
 Year: 2000-01

Funding: \$70,000
Funds Remaining: \$5,875

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: The remaining funds will be expended for administration of the active CDBG and HOME projects.

Project: Repair Assistance Program for Historic Districts (LHF)
Year: 2000-01
Funding: \$5,000
Funds Remaining: \$5,000

Purpose: To provide grants for housing rehabilitation to low- and moderate-income residents of Lynchburg's historic districts. This project is designed to provide financial assistance to those who may not otherwise be able to afford rehabilitation according to historic district standards. The funds are matched dollar-for-dollar with private Historical Foundation funds.

Accomplishments: There are projects that are currently under review for funding.

Comments: Project funds should be expended in PY2002-03.

Project: College Hill Acquisition Program (LRHA)
Year: 2000-01
Funding: \$102,764
Funds Remaining: \$11,376

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: Parcels have been acquired at 1207 Eighth Street, 1108 Eighth Street, 1000 Harrison Street, 612 Harrison Street and 605 Harrison Street. Miscellaneous acquisition costs have been expended.

Comments: The remaining funds should be expended in PY 2002-03.

Project: Spot Blight Abatement/Acquisition
Year: 2000-01
Funding: \$125,000
Funds Remaining: \$7,180

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs and acquisition.

Accomplishments: Two properties at 409 Polk Street and 7120 Meadowbrook Street have been acquired with project funds. Miscellaneous acquisition and property maintenance costs have been incurred.

Comments: Project is proceeding as planned.

Project: Program Administration (City)
 Year: 2001-02
 Funding: \$67,000
 Funds Remaining: \$53,601

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: The remaining funds will be expended for administration of the active CDBG and HOME projects.

Project: Delivery Costs-Acquisition (LRHA)
 Year: 2001-02
 Funding: \$65,036
 Funds Remaining: \$866

Purpose: Provide funds for staff costs associated with the acquisition of properties for the College Hill and Spot/Blight CDBG projects.

Accomplishments: Payment of salaries, benefits and travel.

Comments: The project is proceeding as planned.

Project: Delivery Costs-Disposition (LRHA)
 Year: 2001-02
 Funding: \$34,117
 Funds Remaining: \$2,002

Purpose: Provide funds for staff costs associated with the temporary operation of acquired properties. As of December 31, 2002 there were approximately 90 properties on the inventory list of CDBG-acquired properties.

Accomplishments: Payment of salaries, benefits and travel.

Comments: The project is proceeding as planned.

Project: Delivery Costs-Rehabilitation (LRHA)
 Year: 2001-02

Funding: \$3,198
Funds Remaining: \$314

Purpose: Provide funds for LRHA's direct costs for rehabilitation loan servicing. LRHA will service approximately 24 loans during the program period.

Accomplishments: Payment of salaries, benefits and travel.

Comments: The project is proceeding as planned.

Project: Neighborhood Initiatives (City)
Year: 2001-02
Funding: \$203,390 (all four components)
Funds Remaining: \$16,152

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative expenses have been incurred for this project.

Comments: This project is ongoing for the enforcement of the existing housing code, rental inspections, weed ordinance and abandoned vehicle program. The project is proceeding as planned.

Project: Business Development Centre Revolving Loan Program (Business Development Centre)
Year: 2001-02
Funding: \$10,000
Funds Remaining: \$10,000

Purpose: The SELF-Loan fund is a revolving program, which makes loans of \$50-\$10,000 to microenterprises, which are businesses with five or fewer employees one or more of whom own the company. These individuals do not have access to conventional financing. Technical assistance and counseling is provided to the borrower. These funds will provide funds for "start-up" businesses.

Accomplishments: No loans issued to date.

Comments: The funds will be expended as request for loans are received.

Project: College Hill Acquisition Program (LRHA)
Year: 2001-02
Funding: \$76,392
Funds Remaining: \$68,104

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: Miscellaneous acquisition costs have been expended.

Comments: The project is proceeding as planned.

Project: Riverfront Development (City)
 Year: 2001-02
 Funding: \$50,000
 Funds Remaining: \$7,631

Purpose: Throughout the downtown and riverfront area there is a need for attractive and clear signage to direct persons coming into the downtown area. The funds will be used to purchase signage in the critical areas (public parking locations, community sites)

Accomplishments: Two Gateway Signs have been placed at John Lynch Bridge and Main Street Exit ramp. A design consultant has been hired to review the input and develop the graphics, placement and suppliers for a comprehensive wayfinding system for downtown.

Comments: The remaining funds will be expended in PY 2002-03 to assist with the installation of two gateway signs that have been provided to the City by Virginia Main Street.

Project: Spot Blight Abatement/Acquisition
 Year: 2001-02
 Funding: \$147,880
 Funds Remaining: \$147,880

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs and acquisition.

Accomplishments: None to date. The remaining PY2000-01 project funds will be expended prior to the use of these funds.

Comments: The project is proceeding as planned.

Project: Building Program/Site Development Infrastructure (Habitat)
 Year: 2001-02
 Funding: \$20,000
 Funds Remaining: \$9,821

Purpose: The funds for this project will be used for rehabilitation costs, site development and water/sewer connection fees for new homes in the Dearington, College Hill and Tinbridge Hill neighborhoods. The funds will also be used for the "In-fill" housing project.

Accomplishments: Funds have been expended on site development costs for six homes in the College Hill and Tinbridge Hill Neighborhoods.

Comments: Project is proceeding as planned.

Project: Housing Stabilization Program (City)
 Year: 2001-02
 Funding: \$77,000
 Funds Remaining: \$17,835

Purpose: Provide funds for the clearance/demolition of blighted structures which are a threat to public safety, and which are beyond repair.

Accomplishments: Eight properties have been demolished and landfill costs incurred.

Comments: The remaining funds should be expended in PY 2002-03.

Project: Hill City Future Stars Sports Program (Parks and Recreation Division)
 Year: 2001-02
 Funding: \$5,490
 Funds Remaining: \$3,549

Purpose: This program will allow children in inner city targeted neighborhoods the to participate in sports activities throughout the summer. The camps and programs will be run in conjunction with the other recreation community center summer programs. The funds will be used to provide staff and scholarships for these programs.

Accomplishments: Staff costs have been incurred.

Comments: The project is proceeding as planned. The remaining funds should be expended for the summer 2003 camps.

Project: Rush Lifetime Homes of Central Virginia
 Year: 2001-02
 Funding: \$5,000
 Funds Remaining: \$5,000

Purpose: The program funds will be used to provide supportive services and operating expenses for the persons who reside in the Rush homes.

Accomplishments: None to date.

Comments: The project funds should be expended within PY 2002-03.

Project: Program Administration (City)
 Year: 2002-03
 Funding: \$62,000
 Funds Remaining: \$55,493

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: The funds will be expended for administration of the active CDBG and HOME projects.

Project: Delivery Costs-Administration (LRHA)
 Year: 2002-03
 Funding: \$16,282
 Funds Remaining: \$15,152

Purpose: Provide funds for general program administration costs associated with the CDBG-funded activities at LRHA.

Accomplishments: Payment of legal, accounting, auditing, insurance, central office, and maintenance and sundry office expenses.

Comments: The project is proceeding as planned.

Project: Delivery Costs-Acquisition (LRHA)
 Year: 2002-03
 Funding: \$66,325
 Funds Remaining: \$66,325

Purpose: Provide funds for staff costs associated with the acquisition of properties for the College Hill and Spot/Blight CDBG projects.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Delivery Costs-Disposition (LRHA)
 Year: 2002-03
 Funding: \$34,794
 Funds Remaining: \$34,764

Purpose: Provide funds for staff costs associated with the temporary operation of acquired properties. As of December 31, 2002 there were approximately 90 properties on the inventory list of CDBG-acquired properties.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Delivery Costs-Rehabilitation (LRHA)
 Year: 2002-03
 Funding: \$3,262
 Funds Remaining: \$3,262

Purpose: Provide funds for LRHA's direct costs for rehabilitation loan servicing. LRHA will service approximately 24 loans during the program period.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Maintenance of Properties/Disposition (LRHA)

Year: 2002-03

Funding: \$33,600

Funds Remaining: \$24,244

Purpose: Funds will be used to assist with the costs to maintain the CDBG-acquired properties. As of December 31, 2002 there were approximately 90 properties on the inventory list of CDBG-acquired properties.

Accomplishments: Expenses related to property maintenance have been incurred.

Comments: The project is proceeding as planned.

Project: Neighborhood Initiatives (City)

Year: 2002-03

Funding: \$182,000 (all four components)

Funds Remaining: \$168,034

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative expenses have been incurred for the four components of this project.

Comments: This project is ongoing for the enforcement of the existing housing code, rental inspections, weed ordinance and abandoned vehicle program. The project is proceeding as planned.

Project: Housing Improvement Program (Lyn-CAG)

Year: 2002-03

Funding: \$102,000

Funds Remaining: \$102,000

Purpose: To provide housing rehabilitation grants to low-income citizens via emergency repairs and weatherization activities. Clients are also provided home maintenance counseling and notification of lead paint hazards.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Family Violence Prevention (YWCA)
 Year: 2002-03
 Funding: \$10,000
 Funds Remaining: \$4,167

Purpose: Provides funds for the operation of the Family Violence Prevention Program including counseling and emergency shelter for women and children who, due to their circumstances, find themselves with little or no income.

Accomplishments: Administrative expenses have been incurred for the director's salary.

Comment: The project is proceeding as planned.

Project: College Hill Acquisition Program (LRHA)
 Year: 2002-03
 Funding: \$85,090
 Funds Remaining: \$85,090

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Legacy Museum of African American History (The Legacy Project)
 Year: 2002-03
 Funding: \$20,500
 Funds Remaining: \$20,500

Purpose: The funds for this project will be used to provide a financial resource to assist with the purchasing of resource and exhibit materials. The Museum is located at 403 Monroe Street.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Spot Blight Abatement/Acquisition
 Year: 2002-03
 Funding: \$150,000
 Funds Remaining: \$150,000

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale

under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs and acquisition.

Accomplishments: None to date. The remaining PY2000-01 project funds will be expended prior to the use of these funds.

Comments: The project is proceeding as planned.

Project: Housing Stabilization Program (City)
 Year: 2002-03
 Funding: \$79,500
 Funds Remaining: \$79,500

Purpose: Provide funds for the clearance of blighted structures which are a threat to public safety, and which are beyond repair.

Accomplishments: None to date.

Comments: The remaining PY 2001-02 project funds will be expended prior to the use of these funds.

Project: Ways to Work Program (Alliance for Families and Children of Central Virginia, Inc.)
 Year: 2002-03
 Funding: \$20,000
 Funds Remaining: \$11,667

Purpose: This project will provide funds to Alliance for Family and Children of Central Virginia for associated staff costs for the Work Family Loan Program.

Accomplishments: Eight individuals have received loans.

Comments: The project is proceeding as planned.

Project: YWCA Town Center (YWCA)
 Year: 2002-03
 Funding: \$6,000
 Funds Remaining: \$6,000

Purpose: The funds for this project will be used to assist with the cost of painting the exterior of the Town Center located on Church Street.

Accomplishments: None to date.

Comments: Project funds should be expended within PY2002-03.

Project: Rush Lifetime Homes of Central Virginia
 Year: 2002-03
 Funding: \$9,000

Funds Remaining: \$9,000

Purpose: The program funds will be used to provide supportive services and operating expenses for the persons who reside in the Rush homes.

Accomplishments: None to date.

Comments: The project is proceeding as planned.

Project: Lead Paint/Fifth Street Project

Year: 2002-03

Funding: \$40,402

Funds Remaining: \$27,142

Purpose: The program funds will be used to provide staff support for the development and submittal of the Lead-based Paint Hazard Control Grant for the continuation of the Lead Paint Program. Also, provide staff support to the Fifth Street Community Development Corporation (CDC) to assist with the development of an action plan and funding resources for the redevelopment of the Fifth Street area.

Accomplishments: Administrative expenses have been incurred for staff salary.

Comments: City staff was successful in submitting and receiving another Grant. There are salary costs to be expended before reprogramming the remaining funds.

Project: College Hill Community Center Upgrade

Year: 2002-03

Funding: \$10,000

Funds Remaining: \$10,000

Purpose: The program funds will be used to increase security and safety at the facility along with interior and exterior building renovations.

Accomplishments: None to date.

Comments: Construction is anticipated to begin in March and be completed by May.

Project: Bedford Building Renovations (ARC of CVA)

Year: 2002-03

Funding: \$30,000

Funds Remaining: \$30,000

Purpose: The program funds will be used to assist with the renovation of the ARC of Central Virginia Development Center.

Accomplishments: None to date.

Comments: City staff has forwarded the subrecipient contract to the agency for signature.

Project: Fellowship Community Outreach Center
Year: 2002-03
Funding: \$20,177
Funds Remaining: \$19,967

Purpose: The program funds will be used for tutorial and program services at the Center. The Center provides family and youth development activities for inner city youth.

Accomplishments: One activity has been completed.

Comments: The project is proceeding as planned.

Project: Playhouse Playground (Miriam's House)
Year: 2002-03
Funding: \$34,324
Funds Remaining: \$19,219

Purpose: The program funds will be used to purchase play structures for the playground for the children at the shelter.

Accomplishments: Some of the equipment has been installed and reimbursement has been provided to Miriam's House.

Comments: The project is proceeding as planned.

Project: Lynchburg Neighborhood Investment Fund (LNDF)
Year: 2002-03
Funding: \$55,000
Funds Remaining: \$26,090

Purpose: The program funds will be used to support the start-up costs of the organization and initiate operations to include originating and servicing loans, delivering education and other development services to qualified applicants.

Accomplishments: Administrative costs have been incurred.

Comments: The project is proceeding as planned.

Project: Bethune Nursery School
Year: 2002-03
Funding: \$57,938
Funds Remaining: \$57,938

Purpose: The program funds will be used to assist with building renovations at the facility located at 2249 Halifax Street.

Accomplishments: Bids have been received on the cost of the renovation.

Comments: The project is proceeding as planned.

HOME PROGRAM
ACTIVE PROJECT STATUS REPORT
AS OF JANUARY 31, 2003

Key to Abbreviations

Lyn-CAG = Lynchburg Community Action Group, Inc.
LNDF = Lynchburg Neighborhood Development Foundation, Inc.
Rush = Rush Lifetime Homes, Inc.
Habitat = Greater Lynchburg Habitat for Humanity

Notes:

Any project not listed was completed or otherwise closed prior to January 31, 2003.
All figures are as of January 31, 2003 and may include reimbursement requests and expenditure transfers in process.

Project: HOME Administration (City)
Year: 2001-02
Funding: \$10,000
Funds Remaining: \$6,370

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects.

Accomplishments: Administrative costs have been incurred to date.

Comments: The project is proceeding as planned.

Project: Housing Ownership Opportunity Program (Lyn-CAG)
Year: 2001-02
Funding: \$69,750
Funds Remaining: \$34,703

Purpose: This project will provide funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: See attached report from Lyn-CAG.

Comments: Project is proceeding as planned.

Project: Affordable Homes for Adults with Disabilities (RUSH Lifetime Homes, Inc.)
Year: 2001-02
Funding: \$15,000
Funds Remaining: \$15,000

Purpose: Rush will use the program funds to construct a handicap accessible single-family home at 409 Taylor Street.

Accomplishments: The unit has been acquired.

Comments: Project is proceeding as planned.

Project: HOME Administration (City)
 Year: 2002-03
 Funding: \$12,000
 Funds Remaining: \$10,720

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects.

Accomplishments: Administrative costs have been incurred.

Comments: The project is proceeding as planned.

Project: HOME Administration (LNDF)
 Year: 2002-03
 Funding: \$34,200
 Funds Remaining: \$21,400

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects. LNDF will assist with the administration of the HOME entitlement funds for the City.

Accomplishments: Administrative expenses have been reimbursed.

Comments: The project is proceeding as planned.

Project: Homeownership Fund (LNDF)
 Year: 2002-03
 Funding: \$155,000
 Funds Remaining: \$117,709

Purpose: These funds will provide for the continuation of down payment assistance, closing and transaction costs, principal write-downs, interest write-downs, projects that exceed appraised value, add-ons that increase energy-efficiency and/or improve the facade to accommodate neighborhood architecture. While LNDF administers these funds, participating non-profit housing development organizations would be allowed to access a limited amount of funds to blend with current and future housing development funds in order to assist low and very low-income families and to increase home ownership in Lynchburg's Inner City.

Accomplishments: Five home repair projects have been completed; four first-time homebuyers have been assisted with down payment and closing costs.

Comments: The project is proceeding as planned.

Project: Housing Ownership Opportunity Program (Lyn-CAG)

Year: 2002-03
Funding: \$69,600
Funds Remaining: \$69,600

Purpose: This project will provide funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: See attached report from Lyn-CAG.

Comments: Project is proceeding as planned.

Project: Owner-Occupied Housing Rehabilitation (Lyn-CAG)
Year: 2002-03
Funding: \$93,884
Funds Remaining: \$93,884

Purpose: This project will provide funds for rehabilitation of substandard, owner-occupied housing.

Accomplishments: Rehabilitation projects are underway.

Comments: The project is proceeding as planned.

Project: Affordable Homes for Adults with Disabilities (RUSH Lifetime Homes, Inc.)
Year: 2002-03
Funding: \$5,000
Funds Remaining: \$5,000

Purpose: Rush will use the program funds to construct a handicap accessible single-family home at 409 Taylor Street.

Accomplishments: The unit has been acquired.

Comments: Project is proceeding as planned.

Project: Central City Homes (LNDF)
Year: 2002-03
Funding: \$60,000
Funds Remaining: \$53,273

Purpose: This project will provide funds for the acquisition and renovation of large houses located in Lynchburg's center city, for the purpose of creating attractive, affordable rental units for low and low-to-moderate income persons.

Accomplishments: Pre-development costs have been incurred.

Comments: Project is proceeding as planned.

Project: Building Program/Site Development Infrastructure (Habitat)
Year: 2002-03
Funding: \$60,000
Funds Remaining: \$60,000

Purpose: The funds for this project will be used for rehabilitation costs, site development and water/sewer connection fees for new homes in the Dearington, College Hill and Tinbridge Hill neighborhoods. The funds will also be used for the "In-fill" housing project.

Accomplishments: Houses are under construction.

Comments: Project is proceeding as planned.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2003

1993-94

Project: Business Development Centre
Revolving Loan Program (Business Development
Centre)
Funding: \$45,000
Loans to date: \$95,250 (15 loans)
Funds Remaining for New Loans: \$19,670
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Project: Fifth St. Revitalization Proj. (LRHA)
Funding: \$25,000
Funds Remaining: \$25,000
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Project: Fifth St. Econ. Dev. (City)
Funding: \$50,000
Funds Remaining: \$18,494
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1995-96

Project: Riverfront Project (Lynch's Landing &
City)
Funding: \$48,000
Funds Remaining: \$8,959
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2000-2001

Project: Program Administration (City)
Funding: \$70,000
Funds Remaining: \$5,875
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Project: Repair Assistance for HD (LHF)
Funding: \$5,000
Funds Remaining: \$5,000
Page: 4

1998-99

Project: Fifth St. Revitalization Proj. (LRHA)
Funding: \$149,000
Funds Remaining: \$69,467
Page: 2

Project: College Hill Acq. Prog. (LRHA)
Funding: \$102,764
Funds Remaining: \$11,376
Page: 4

1999-2000

Project: Neighborhood Initiatives (City)
Funding: \$186,000
Funds Remaining: \$2,125
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Project: Spot Blight/Abatement (LRHA)
Funding: \$125,000
Funds Remaining: \$7,180
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Project: Downtown/Riverfront Redev. (City)
Funding: \$69,350
Funds Remaining: \$18,006
Page: 2

Project: Repair Assistance for HD (LHF)
Funding: \$5,000
Funds Remaining: \$4,777
Page: 3

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2003

2001-2002

Project: Program Administration (City)
Funding: \$67,000
Funds Remaining: \$53,601
Page: 5

Project: Delivery Costs-Acquisition (LRHA)
Funding: \$65,036
Funds Remaining: \$866
Page: 5

Project: Delivery Costs-Disposition (LRHA)
Funding: \$34,117
Funds Remaining: \$2,002
Page: 5

Project: Delivery Costs-Rehabilitation (LRHA)
Funding: \$3,198
Funds Remaining: \$314
Page: 6

Project: Neighborhood Initiatives (City)
Funding: \$203,390
Funds Remaining: \$16,152
Page: 6

Project: Business Development Centre
Revolving
Loan Program (Business Development Centre)
Funding: \$10,000
Loans to date: -0-
Funds Remaining for New Loans: \$10,000
Page: 6

Project: College Hill Acq. Prog. (LRHA)
Funding: \$76,392
Funds Remaining: \$68,104
Page: 7

Project: Riverfront Development (City)
Funding: \$50,000
Funds Remaining: \$7,631
Page: 7

Project: Spot Blight/Abatement (LRHA)
Funding: \$147,880
Funds Remaining: \$147,880
Page: 7

Project: Bldg. Prog./Site Dev. (Habitat)
Funding: \$20,000
Funds Remaining: \$9,821
Page: 8

Project: Housing Stabilization Program (City)
Funding: \$77,000
Funds Remaining: \$17,835
Page: 8

Project: Hill City Future Star Sports Program
(City)
Funding: \$5,490
Funds Remaining: \$3,549
Page: 8

Project: Rush Lifetime Homes of CVA
Funding: \$5,000
Funds Remaining: \$5,000
Page: 8

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2003

NOTE: SUBRECIPIENT CONTRACTS FOR AGENCIES WERE COMPLETED FROM OCTOBER 2002 THROUGH JANUARY 2003. THEREFORE, SOME PROJECTS ARE IN THE IMPLEMENTATION PHASE AND OTHERS HAVE NOT BEGUN BUT ARE BEGINNING TO GET UNDERWAY AT THIS TIME.

2002-2003

Project: Program Administration (City)
Funding: \$62,000
Funds Remaining: \$55,493
Page: 9

Project: Delivery Costs-Administration (LRHA)
Funding: \$16,282
Funds Remaining: \$15,152
Page: 9

Project: Delivery Costs-Acquisition (LRHA)
Funding: \$66,325
Funds Remaining: \$66,325
Page: 9

Project: Delivery Costs-Disposition (LRHA)
Funding: \$34,794
Funds Remaining: \$34,794
Page: 10

Project: Delivery Costs-Rehabilitation (LRHA)
Funding: \$3,262
Funds Remaining: \$3,262
Page: 10

Project: Maintenance of Properties/
Disposition (LRHA)
Funding: \$33,600
Funds Remaining: \$24,244
Page: 10

Project: Neighborhood Initiatives (City)
Funding: \$182,000
Funds Remaining: \$168,034
Page: 10

Project: Housing Imp. Program (Lyn-CAG)

Funding: \$102,000
Funds Remaining: \$102,000
Page: 11

Project: Family Violence Prevention (YWCA)
Funding: \$10,000
Funds Remaining: \$4,167
Page: 11

Project: College Hill Acq. Prog. (LRHA)
Funding: \$85,090
Funds Remaining: \$85,090
Page: 11

Project: Legacy Museum of African American
History (The Legacy Project, Inc.)
Funding: \$20,500
Funds Remaining: \$20,500
Page: 12

Project: Spot Blight/Abatement (LRHA)
Funding: \$150,000
Funds Remaining: \$150,000
Page: 12

Project: Housing Stabilization Program (City)
Funding: \$79,500
Funds Remaining: \$79,500
Page: 12

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2003

Project: Ways to Work Program (Alliance for Families and Children of CVA)
Funding: \$20,000
Funds Remaining: \$11,667
Page: 12

Project: YWCA Town Center (YWCA)
Funding: \$6,000
Funds Remaining: \$6,000
Page: 13

Project: Rush Lifetime Homes of CVA
Funding: \$9,000
Funds Remaining: \$9,000
Page: 13

Project: Lead Paint/Fifth Street
Funding: \$40,402
Funds Remaining: \$27,142
Page: 13

Project: College Hill Community Ctr. Upgrade
Funding: \$10,000
Funds Remaining: \$10,000
Page: 14

Project: Bedford Bldg. Renovations (ARC of CVA)
Funding: \$30,000
Funds Remaining: \$30,000
Page: 14

Project: Fellowship Community Outreach Ctr.
Funding: \$20,177
Funds Remaining: \$19,697
Page: 14

Project: Playhouse Playground (Miriam's House)
Funding: \$34,324
Funds Remaining: \$19,219
Page: 14

Project: Lynchburg Neighborhood Invest. Fund
Funding: \$55,000
Funds Remaining: \$26,090
Page: 15

Project: Bethune Nursery School Bldg. Renov.
Funding: \$57,938
Funds Remaining: \$57,938
Page: 15

HOME PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2003

2001-2002

Project: HOME Admin. (City)
Funding: \$10,000
Funds Remaining: \$6,370
Page: 16

Project: Housing Ownership Opportunity
Program (Lyn-CAG)
Funding: \$69,750
Funds Remaining: \$34,703
Page: 16

Project: Affordable Homes for Adults with
Disabilities (RUSH Lifetime Homes, Inc.)
Funding: \$15,000
Funds Remaining: \$15,000
Page: 16

2002-2003

Project: HOME Admin. (City)
Funding: \$12,000
Funds Remaining: \$10,720
Page: 17

Project: HOME Admin. (LNDF)
Funding: \$34,200
Funds Remaining: \$21,400
Page: 17

Project: Homeownership Fund (LNDF)
Funding: \$155,000
Funds Remaining: \$117,709
Page: 17

Project: Housing Ownership Opportunity
Program (Lyn-CAG)
Funding: \$69,600
Funds Remaining: \$69,600
Page: 18

Project: Owner-Occupied Housing Rehab.
(Lyn-CAG)
Funding: \$93,884
Funds Remaining: \$93,884
Page: 18

Project: Affordable Homes for Adults with
Disabilities (RUSH Lifetime Homes, Inc.)
Funding: \$5,000
Funds Remaining: \$5,000
Page: 18

Project: Central City Homes (LNDF)
Funding: \$60,000
Funds Remaining: \$53,273
Page: 18

Project: Building Program – Habitat
Funding: \$60,000
Funds Remaining: \$60,000
Page: 19

2002-2003
HOME PROPOSALS

		GRANT AMOUNT:		\$ 464,000		
		PROGRAM INCOME RECEIVED:		<u>25,684</u>		
		TOTAL TO BE APPROPRIATED:		\$ 489,684		
PAGE NO.	PROGR AM THRESH OLD	PROPOSAL	EXISTING 2001-02 HOME BUDGET	REQUESTED FUNDING	COMMUNITY DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION	CITY COUNCIL RECOMMENDATIONS
405	ADMIN.	HOME Administration (City)	\$ 10,000	\$ 12,000	\$ 12,000	\$ 12,000
408	ADMIN.	HOME Administration (Lybg. Neigh. Dev. Found.)	\$ 36,000	\$ 34,200	\$ 34,200	34,200
411		Lynchburg Homeownership (Lybg. Neigh. Dev. Found.)	166,000	300,000	155,000	155,000
423	CHDO	Housing Ownership Opportunity Program-CHDO (Lyn-Cag)	69,750	69,600	69,600	69,600
430		Owner Occupied Housing Rehabilitation (Lyn-Cag)	140,090	130,000	93,884	93,884
439		Affordable Homes for Adults with Disabilites (Rush Lifetime Homes, Inc.)	15,000	15,000	5,000	5,000
455		Central Cityl Homes (Lybg. Neigh. Dev. Found. & VMH, Inc.) (Formerly College Hill Homes in prior year funding)	60,000	100,000	60,000	60,000
461		Building Program Inner City In-fill Housing (Greater Lynchburg Habitat for Humanity)*		94,440	60,000	60,000
		TOTAL HOME FUNDS REQUESTED:		\$ 660,800		
		TOTAL HOME FUNDS AVAILABLE:		\$ 489,684		
		TOTAL APPROPRIATION:			\$ 489,684.00	\$ 489,684.00
THE CITY IS REQUIRED TO SET ASIDE						
A MINIMUM OF 15% OF ITS ANNUAL ALLOCATION FOR COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO) (\$69,600)						
ADMINISTRATION SET ASIDE - 10% ALLOWABLE ALLOCATION - (\$46,400)						
*Habitat requested \$39,000 through LNDF for a total request of \$94,440						

URBAN DEVELOPMENT ACTION GRANT (UDAG)
PROJECT ALLOCATIONS
PROGRAM INCOME - \$90,225

ATTACHMENT 3

PROPOSAL	COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC) RECOMMENDATIONS FOR UDAG PROGRAM INCOME PROJECTS	CITY COUNCIL APPROVED PROJECTS FOR UDAG PROGRAM INCOME	EXPENDITURES AS OF JANUARY 31, 2003
College Hill Community Center Upgrade (Parks & Recreation)	\$ 5,000		
Ways to Work Program (Alliance for Families & Children)	5,000	\$ 5,000	\$ 1,908
The Gateway (New Land Samaritan Inn)	10,000	10,000	10,000
YWCA Domestic Violence Prevention Ctr. (YWCA)	11,000	11,000	-
Recreational Facility Development & Historic Preservation (Dance Theatre)	15,000	10,000	6,700
Community Parking Lot Project (Jubilee Family Dev Center)	20,000	20,000	-
College Hill Neighborhood School (College Hill Neighborhood School)	9,000	9,000	9,000
Anne Spencer Home and Garden Retreat Preservation Project (The Anne Spencer Memorial Foundation)	0	10,000	7,300
The Playhouse Playground Project (Miriam's House)	225	225	-
CityArts Mentoring Program (Amazement Square)	15,000	15,000	-
Total UDAG Funds	\$ 90,225	\$ 90,225	\$ 34,908